Instituto de Geociências de Timor-Leste, Instituto Público (IGTL)

SOLICITAÇÃO DE COTAÇÕES	REQUEST FOR QUOTATION

FORNECIMENTO DE BILHETES DE TRANSPORTE AÉREO E ALOJAMENTO EM TRÂNSITO PARA ORADORES DA CONFERÊNCIA DE GEOCIÊNCIAS DO IGTL 2026

PROVISION OF AIR TRAVEL TICKETS AND TRANSIT ACCOMMODATION FOR SPEAKERS AT THE IGTL GEOSCIENCES CONFERENCE 2026

SDC/04/IGTL/I/2026

SDC/04/IGTL/I/2026

INTRODUÇÃO

O Instituto de Geociências de Timor-Leste (IGTL) é um instituto público criado pelo Decreto-Lei n.º 60/2023, de 6 de setembro, que altera o Decreto-Lei n.º 33/2012, de 18 de julho. A sua missão principal é conduzir investigações de geociências no território de Timor-Leste e nas áreas marítimas sob a sua jurisdição. A fim de cumprir a sua missão, o IGTL pretende contratar uma empresa competitivo e fiável que assegure o fornecimento de bilhetes de transporte aéreo e alojamento em trânsito para oradores da conferência de geociências do IGTL 2026.

BACKGROUND

The Instituto de Geociências de Timor-Leste (IGTL) is a public institute established through Decree Law No. 60/2023 on September 6th, amending Decree Law No. 33/2012 from July 18th. Its primary mission is to conduct geoscience investigations in Timor-Leste's territory and maritime areas under its jurisdiction. In order to fulfill its mission, IGTL wishes to engage with a competitive and reliable company for the Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026.

SUBMISSÃO E PRAZO

A proposta completa deve ser submetida num envelope selado, marcado como **"CONFIDENCIAL"** e mencionando o número de referência do processo de contratação, dirigida ao Unidade de Aprovisionamento, e entregue em mãos ou por correio para: **Instituto de Geociências de Timor-Leste, City 8, CBD Level 2, Rua Has-Laran, Manleuana, Díli, Timor-Leste,** ou por email para **aprovisionamento@igtl.tl.** O prazo para a submissão da proposta será no dia **23 de janeiro de 2026** às **16:30** horas de Timor-Leste. Candidaturas tardias não serão consideradas.

SUBMISSION AND DEADLINE

The completed proposal should be submitted in a sealed envelope, marked **"CONFIDENTIAL"** and mentioned the procurement reference number for the attention of Procurement Unit, and submitted by hand or currier to: **Instituto de Geociências de Timor-Leste**, **City 8, CBD Level 2, Rua Has-Laran, Manleuana, Dili, Timor-Leste,** or by email to **aprovisionamento@igtl.tl.** The deadline for submission of proposal will be on **23 of January 2026 at 16:30** Timor-Leste time. Late application will not be considered.

INFORMAÇÕES ADICIONAIS

Questões ou pedidos de informações adicionais devem ser feitos por carta ou email para aprovisionamento@igtl.tl.

Nota: O Termos de Referência podem ser obtidos mediante pedido escrito por email ou descarregados em formato PDF a partir do site do IGTL em www.igtl.tl.

FURTHER INFORMATION

Question or request for further information should be made by letter or email to aprovisionamento@igtl.tl.

Note: The Terms of Reference document could be obtained by sending a written request via email or downloaded as a PDF copy from the IGTL website at www.igtl.tl.

Dili, 21 de janeiro de 2026

Job Brites dos Santos
Presidente do IGTL

Instituto de Geociências de Timor-Leste, Instituto Público (IGTL)

REQUEST FOR QUOTATION

NU: SDC/04/IGTL/I/2026

REQUEST FOR QUOTATION DOCUMENT

Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026

IGTL – January 2026

1

City 8, CBD Level 2, Rua Has Laran, Manleuana, Díli, Timor-Leste. Telf. (+670) 3310-179

CONTENT

I INVITATION

1. Procedure Identification
SDC/04/IGTL/I/2026 – Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026
2. Contracting Authority:
Instituto de Geociências de Timor-Leste, Instituto Público
3. Contact Details of the Contracting Authority:
City 8, CBD Piso 2, Rua Hás-Laran, Manleuana, Dili – Timor-Leste, Telefone: 3310179
4. Entity or Procurement Service
Unidade de Aprovisionamento – IGTL
5. Contact Details of the Procuring Entity or Service
City 8, CBD Piso 2, Rua Hás-Laran, Manleuana, Dili – Timor-Leste, Telefone: 3310179
6. Object of the procedure
Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026
7. Type of Procedure
Request for Quotation
8. Place of Contract Execution
Instítuto de Geociências de Timor-Leste, Instituto Público, City 8, CBD Piso 2, Rua Has-Laran, Manleuana, Dili, Timor-Leste
9. Deadline for the performance of the services and/or the duration of the contract
1 month
10. Required Eligibility Documents
Disqualifying criteria (mandatory): failure to comply with any of the following criteria will result in the disqualification of the proposal.   - Valid commercial registration certificate;   - Valid registration certificate;   - Valid economic activity license;   - Valid tax certificate (certificate of no outstanding debts);   - Company statutes/articles of association;   - Company ownership registration title and a valid voter card, national identity card, or passport.
11. Qualifications and required qualification documents
Disqualifying criteria (mandatory): failure to comply with any of the following will result in the disqualification of the proposal. **1. Financial capacity:**   - Proof of financial capacity corresponding to at least 50% of the value of the financial proposal.   - This must be demonstrated through a bank statement showing cash flow for the last three months.   **2. List of contracts:**   - Submission of a list of contracts for similar or nearly similar services in terms of complexity.   **3. Experience documentation:**   - Submission of copies of contracts for similar service provision.
12. Form of consultation of the procedural documents

Interested bidders can obtain information about this Request for Quotation at the IGTL office during working hours.

13. Price for Supplying the Procurement Documents

Free ☒

Price: ....

14. Pre-Bid Conference

Not applicable

15. Method of Submission of Proposals

- Proposals must follow the model provided in Annex I.
- Proposals must be submitted in a sealed and opaque envelope, clearly indicating on the front the identification of the procedure and the contracting authority.
- Proposals must be delivered, against a receipt, to the address of the procuring entity or service within the deadline for submission of proposals.

16. Deadline for Submission of Proposals

Proposals must be submitted within [2 days], by [16:30], Dili time zone, Timor-Leste, on [23] [01] [2026].

17. Urgent Procedure

Yes ☐

No ☒

18. Minimum Validity Period of Proposals

30 days

19. Award Criterion

Best price–quality ratio

20. Guarantees

Performance guarantee:

Yes ☐

No ☒

Quality guarantee:

Yes ☐

No ☒

21. Author of the Invitation

Name: Victor Aleluia de Sousa Vicente

Position: Vice-Presidente do IGTL

22. Date of Opening of the Procedure / Publication of the Notice on the Procurement Portal

21 of January 2026

2 PROCEDURE PROGRAM
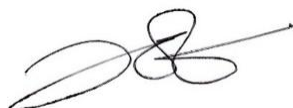
1.	**Procedure Identification:**	SDC/04/IGTL/I/2026 – Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026
2.	**Contracting Authority:**	Instituto de Geociências de Timor-Leste, Instituto Público
3.	**Contact details of the contracting authority:**	website: www.igtl.tl; Phone: (+670) 3310179
4.	**Entity or Procurement Service**	Unidade de Aprovisionamento – IGTL
5.	**Contact details of the procurement entity or service**	IGTL, IP, City 8, CBD Level 2, Rua Hás laran, Manleuana, Dili – Timor-Leste Phone: 3310179
6.	**Object of the procedure**	Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026
7.	**Type of procedure**	Request for Quotation
8.	**Place for Contract Execution**	Instítuto de Geociências de Timor-Leste, Instituto Público, City 8, CBD Piso 2, Rua Has-Laran, Manleuana, Dili, Timor-Leste
9.	**Deadline for the performance of the services and/or the duration of the contract**	1 Month
10.	**Required qualification documents**	Disqualifying criteria (mandatory): failure to comply with any of the following criteria will result in the disqualification of the proposal. • Valid commercial registration certificate; • Valid registration certificate; • Valid economic activity license; • Valid tax certificate (certificate of no outstanding debts); • Company statutes/articles of association; • Company ownership registration title and a valid voter card, national identity card, or passport.
11.	**Qualifications and required qualification documents**	Disqualifying criteria (mandatory): failure to comply with any of the following will result in the disqualification of the proposal. **Financial capacity:** • Proof of financial capacity corresponding to at least 50% of the value of the financial proposal. • This must be demonstrated through a bank statement showing cash flow for the last three months. **List of contracts:** • Submission of a list of contracts for similar or nearly similar services in terms of complexity. **Experience documentation:**

	• Submission of copies of contracts for similar service provision.
12. Form of consultation of the procedural documents	Interested bidders can obtain information about this Request for Quotation at the IGTL office during working hours.

13. Clarifications and rectification of documents

- Interested parties must request the clarifications necessary for a proper understanding and interpretation of the parts of the procedure and submit a list in which they expressly and unequivocally identify the errors and omissions in the parts of the procedure that they have detected before one third of the deadline set for the submission of proposals has elapsed.
- Clarifications are requested in writing, by means of a letter delivered to the address of the entity or procurement service or sent to the email address of the entity or procurement service.

14. Competitor

- Any natural or legal person or group may be a competitor.
- Members of a competing group may not be candidates or competitors in the same procedure, nor may they be part of another competing group.
- Natural or legal persons who:
  a. Are in a situation or process of insolvency, cessation or suspension of activity, dissolution or liquidation;
  b. Are in default of any pecuniary obligation owed to the State or any other public entity, in particular taxes and social security contributions;
  c. Have been convicted, by a final judgment, within the last five years, of a crime related to their professional conduct, to the provision of false declarations or of erroneous information regarding their qualifications for the conclusion of a contract with a contracting authority;
  d. They have been convicted of corruption, influence peddling, fraud, tax fraud, money laundering, criminal association, terrorism, terrorist financing or human trafficking by a final judgment within the last ten years;
  e. Have provided, directly or indirectly, technical advice in the preparation or drafting of procedural documents;
  f. Are affected by conflicts of interest that cannot be effectively corrected by other less burdensome measures than exclusion;
  g. Have, in the last two years, terminated a contract without just cause or have been ordered by a final decision to pay compensation for breach of contract;
  h. Have been subject to an accessory sanction prohibiting participation in procurement procedures which has not expired;
  i. Adopt, participate in, support or encourage the conduct listed in no. 1 of article 31 of the Procurement and Public Contracts Code.
- The impediment provided for in the previous number also applies to legal persons when their managers, administrators or management bodies are in any of the situations listed therein.

15. Form of submission of proposals

- The Proposals must follow the model set out in Annex I.
- The proposals must be placed in an opaque, sealed envelope, with the identification of the procedure and the contracting authority indicated on the front.
- The proposals must be delivered, against receipt of delivery, to the address of the procurement entity or service within the deadline for the submission of proposals.

16. Documents constituting the proposal

- The proposal is made up of the following documents:

a. The competitor's declaration, under a pledge of honor, of unconditional acceptance of the terms of reference, according to the model provided for in annex II;

b. Declaration by the competitor, on his honor, that he is not prevented from participating in the provisioning procedure, in accordance with the model provided for in annex III;

c. Technical proposal, which includes the documents relating to the conditions of execution;

d. Financial proposal, which includes the price;

e. Note justifying an abnormally low price, when the price presented in the proposal is abnormally low;

20. **Language**	

- Proposals must be submitted in Portuguese, Tetum or English.
- The documents accompanying the proposal may be submitted in the original foreign language version together with a translation into one of the official languages.

21. **Documents that must accompany the proposals and the form of submission**

- The proposal must be accompanied by the copies of following documents

  a. Valid commercial registration certificate;

  b. Valid registration certificate;

  c. Valid economic activity license;

  d. Valid tax certificate (certificate of no outstanding debts);

  e. Company statutes/articles of association;

  f. Company ownership registration title and a valid voter card, national identity card, or passport.

The documents listed in the previous number must be presented in the same way as the proposal.

22. **Deadline for submission of proposals**

The deadline for submission of proposal will be on **23 of January 2026** at 16:30 Timor-Leste time. Late application will not be considered.

23.	**Urgent Deadline**	No
24.	**Deadline for correcting irregularities found in the documents submitted**	3 days
25.	**Opening of proposals**	Proposal will be opened by the Evaluation team
26.	**Minimum Proposal validity period**	60 days
27.	**Existence of a negotiation phase and modality**	No
28.	**Award criteria**	The best price-quality ratio
29.	**Evaluation model**	The evaluation model is presented in Annex IV.
30.	**Existence of essential factors**	No

31. **Tie-breaking criteria**

- In the event of a tie, the proposals will be ranked in descending order taking into account the best score obtained in the factors and sub-factors of the technical evaluation with the highest evaluation weight.
- In the event of a remaining tie, the proposals will be drawn by lot.

32.	Numeric value below which proposals are excluded	Minimal 60 point

33.   Guarantee

Performance Guarantee:

Yes   ☐

No   ☒

Quality Guarantee:

Yes   ☐

No   ☒

34.   Calendar

The dates contained in this timetable are indicative and depend on the date on which the procedure is opened.

Phases	Date
Invitation	21 January 2026
Deadline for submission of proposals	23 January 2026 (16:30)
Opening of proposals	Proposal will be opened by the Evaluation team
Award of contract	10 days after the date of the notification of evaluation result.
Signing of contract	Within 5 days upon receiving acceptance letter

35.   Applicable legislation and jurisdiction
- In all that is omitted from this program, the provisions of the Legal Regime for Procurement, Public Contracts and the respective infractions, approved by Decree-Law no. 22/2022, of May 11, shall apply.
- In the event of any disputes, these will be settled using Timorese law at the Dili District Court, expressly waiving any other.

Dili, 21 January 2026

Job Brites dos Santos
President of IGTL

3 ANNEX I - PROPOSAL TEMPLATE

The proposal must be organized according to the structure of this model and include all the elements referred to in it, unless there is any aspect that is not applicable or does not exist and which must be expressly stated as such, otherwise it will be considered missing.

The document may not exceed 50 (fifty) pages, preferably in A4 format, Arial 10 font and 1.5 spacing.

The page limit does not apply to the documents accompanying the proposal, namely the qualification documents, the classification documents and the curriculum vitae.

All the requirements set out in the technical specifications are mandatory and failure to comply with them, or omission of the elements set out in this model, will constitute grounds for exclusion.

MODEL

CHAPTER 1 - INTRODUCTION

Where the bidder presents its understanding of the work and services to be provided and other content that it considers pertinent as an introduction to its proposal.

CHAPTER 2 - PROPOSED SERVICES

In this chapter, the bidder must demonstrate the suitability of the proposal to the requirements and specifications described in Part II of the Terms of Reference.

To this end, the bidder must describe the main technical activities of the service, indicating the tools they intend to use;

CHAPTER 3 - IMPLEMENTATION

In this chapter, the bidder must demonstrate that the proposal meets the implementation requirements of Part II of the Terms of Reference.

To this end, the bidder must describe the project implementation methodology, detailing activities, results, responsibility and interdependence.

CHAPTER 4 - ORGANIZATION AND TEAM

The proposal must present and describe:

1. The organizational structure of the team and other parties involved, and the composition of the team assigned to the execution of the contract.
2. For each member of the team, their profile, academic background, main skills, the role and responsibilities they will carry out in the planned team, as well as the certifications defined in the Terms of Reference by profile.
3. The information provided above must be accompanied by an up-to-date curriculum vitae and proof of the certifications declared.

CHAPTER 5 - FINANCIAL CONDITIONS

In this chapter, the proposal must present the following elements relating to the financial conditions:

1. The overall price of the service, i.e. the price to be paid by the Public Contractor for the execution of all the services that are the object of the contract to be concluded;
2. Detailed unit price figures. Prices must be indicated in numerals and in full. In the event of contradiction, the values indicated in full shall prevail.

4   ANNEX II - DECLARATION OF ACCEPTANCE OF THE TERMS OF REFERENCE

[Name of the company/grouping/entrepreneur], [Identification document number], with registered office at [address], hereby represented by [name] in the capacity of its legal representative (in the case of a company/grouping), declares, on oath, that it unconditionally accepts the specifications for the procurement procedure [identification of the procedure].

Dili, [Date]

[Name, position and signature]

5   ANNEX III - DECLARATION OF NON-IMPEDIMENT

[Name of the company/grouping/entrepreneur], [Identification document number], with registered office at [address], hereby represented by [name] as its legal representative (in the case of a company/grouping), declares, under oath, that it is not prevented from participating in the provisioning procedure because it does not find itself in any of the situations provided for in article 29 of the Procurement and Public Contracts Code.

Dili, [Date]

[Name, position and signature]

6 ANNEX IV – EVALUATION MODEL

The award criteria are the best price-quality ratio.

The proposals will be evaluated according to the factors, sub-factors and weightings described below:

Components	Weighting	Factors	Weighting	Indicator	Weighting
Technical	60%	Technical Factor 1 – Experience in Similar or Nearly Similar Services (Provision of Airplane Tickets)	20%	• Proven experience in providing airline tickets for events or official travel. • Submission of copies of similar contracts, ticketing records, completion certificates, or reference letters as evidence of past performance. • Experience in arranging international air travel is an advantage	
		Technical Factor 2 – Compliance with ToR and Quality of Technical Proposal	30%	• Demonstrated understanding of the ToR objectives and scope of work related to the provision of airline tickets. • Full compliance with air travel requirements, including ticket booking, itinerary management, fare conditions, baggage allowance, and timely issuance of tickets.	
		Technical Factor 3 – Service Delivery, Responsiveness, and Support	10%	• Clarity of proposed service delivery arrangements and procedures. • Commitment to response times for normal and urgent ticket requests. • Availability of a dedicated focal point and customer support, including support	

				during flight delays, cancellations, or schedule changes. • Ability to manage rebooking and cancellations efficiently, as demonstrated in the Technical Proposal.	
Financial	40%	Financial factor 1 - Price	40%	- The lowest evaluated price (Proposal X) will obtain the maximum score of 40% (or 40 points). - Other proposals will be scored proportionally using the formula: Score = (Lowest Price / Evaluated Price) × 40%	

The factors are scored on a scale of 0 to 100 points.

Proposals are excluded if they score below 60 points in any of the factors.

The financial factor is only evaluated for proposals that are not excluded in the technical evaluation.

The overall score of the proposals will be equal to the sum of the scores of the factors, taking into account the weighting of each factor, obtained using the following formula:

(Technical factor 1 x 20%) + (Technical factor 2 x 30%) + (Technical factor 3 x 10%) + (Financial factor 1 x ….%) = Overall score

7   ANNEX V - TERMS OF REFERENCE

Identification of the procedure:	SDC/04/IGTL/I/2026
Contracting authority:	Instituto de Geociências de Timor-Leste, Instituto Público (IGTL)
Object of the procedure:	Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026

PART I

LEGAL CLAUSES

Clause 1

Terms of Reference and contract

1. These Terms of Reference comprise the clauses of the contract to be concluded following the procurement procedure for contractual object in accordance with the technical specifications contained in Part II of the Terms of Reference.
2. The contract to be concluded also includes the clarifications and rectifications relating to the specifications made by the contracting authority, the proposal awarded and the clarifications relating to the proposal made by the author of the proposal.

Clause 2

Contractual object

The contractual object is the Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026.

Clause 3

Obligations of the private contractor

The private company shall provide the service with the highest quality standards and specifications.

Clause 4

Obligations of the public contractor

The public contractor shall supervise the provision of services, ensure that the service are delivered according to the required terms of reference or specification, and execute the payment in a timely manner.

Clause 5

Place of execution of contractual services

Instítuto de Geociências de Timor-Leste, Instituto Público, City 8, CBD Piso 2, Rua Has-Laran, Manleuana, Dili, Timor-Leste.

Clause 6

Deadline for the execution of contractual services or the duration of the contract

The duration of the contract is 1 month.

Clause 7

Payment

1. Upon completion of the service, the selected company shall submit an invoice to IGTL for processing.
2. Payment shall only be made once the selected company has fully complied with all contractual obligations as of the date the invoice is submitted.
3. IGTL shall process and release payment within **sixty (60) days** following completion of the service and receipt of the corresponding invoice.

Clause 8

Intellectual property

1. Ownership of intellectual property rights over any works and materials developed, created, modified or customized by the private contractor for the public contractor or by the public contractor under the Contract, including in particular writings, reports, schemes, drawings, images, photographs, specifications, parameterizations, data in electronic format and tabulations, surveys and questionnaires, inventions, technical innovations, know-how, processes, techniques, research methods, documents or any other creations, of any nature or medium, belongs to the public contractor, with the agreed contract price being considered sufficient consideration for this.
2. With the acceptance of the goods, services and/or works which are the object of this contract, ownership of them is transferred to the public contractor, as well as of all the documents drawn up by the private contractor, and the public contractor may use, reproduce, alter and transfer them freely, without any restrictions and without the need for authorization from the private contractor.
3. The private contractor shall be liable for the infringement of any patent, design, license, project, trademark, name or any other intellectual, industrial or similar property rights relating to the goods, services or works covered by the contract, namely projects, studies, computer programs, equipment, materials, documentation or work carried out.

Clause 9

Confidentiality

1. The private contractor undertakes not to disclose any information and documentation, technical and non-technical, commercial or otherwise, of which it becomes aware under or in connection with the performance of the contract.
2. No document or data to which the private contractor has access, directly or indirectly, within the scope of the contract may be reproduced without the express written authorization of the public contractor.
3. The private contractor undertakes not to use the information obtained for purposes unrelated to the performance of the contract.

4. The duty of confidentiality shall remain in force after the termination of the obligations arising from the contract.

5. The duty of confidentiality does not apply to information and documentation which has been proven to be in the public domain, or which the private contractor is legally obliged to disclose by law, legal proceedings or at the request of regulatory authorities or other competent administrative bodies.

Clause 10

Termination of the contractual position

Without prejudice to the other situations provided for in the Procurement and Public Contracts Code, in the event of non-compliance with the contractual obligations by the private contractor, the public contractor may notify the private contractor to transfer its contractual position to a competitor ranked in a subsequent position, to be indicated by the public contractor.

Clause 11

Communications and notifications

1. The notifications and communications to be made within the scope of the contractual execution are made under the terms of article 20 of the Procurement and Public Contracts Code.

2. The parties' contact details are as follows:
    a) Public Contractor:
        Unidade de Aprovisionamento – IGTL
        Address: City 8, CBD Piso 2, Rua Has Laran, Manleuana, Díli, Timor-Leste
        Phone: (+670) 3310-179
        E-mail: aprovisionamento@igtl.tl

    b) Private contractor:
        [Name and position]
        [Address]
        [Email address]

Clause 12

Contractual penalties

1. In the event of non-compliance with the deadlines set out in this contract due to a cause attributable to the Private Contractor, a pecuniary penalty of 1% (one percent) may be applied for each day of delay until effective compliance.

2. Without prejudice to the provisions in previous number, failure by the Private Contractor to comply with any of the obligations arising from this contract, shall entitle the Public Contractor communicate, in writing, the loss of interest in contracting and the immediate resolution of the contract cumulatively with the effectuation of contractual and extra-contractual civil liability for damages caused.

Clause 13

Settlement of disputes

Any omissions and disputes relating to this public contract that cannot be resolved by mutual agreement between the parties shall be submitted to the **RJA** in force and, in the absence of mutual agreement, to the jurisdiction of the **District Court of Dili, East Timor.**

Clause 14

Applicable law

This contract is governed by the legislation of the Democratic Republic of Timor-Leste, in particular by Decree-Law No. 1/2025 of January 8 *Procurement and Public Contracts Code.*

TECHNICAL CLAUSES

Terms of Reference (TOR)

Provision of Air Travel Tickets and Transit Accommodation for Speakers at the IGTL Geosciences Conference 2026

Dates: February 5-6, 2026

1. Background

The **IGTL Geosciences Conference 2026**, titled **"Geoscience for Nation Building: Data, Resources and Resilience for Timor-Leste's Future"**, is an international scientific event organized by IGTL, I.P., to promote geoscience research, innovation, and collaboration in support of Timor-Leste's sustainable development.

The conference will take place on **5–6 February 2026** in Timor-Leste and will host invited speakers from international and national institutions. Key themes include:

- Geoscience for Disaster Risk Reduction: Protecting Lives, Infrastructure, and National Development
- Geoscience, Mineral Resources, and Energy for Economic Growth in Timor-Leste

Given the long-haul nature of many international journeys, **air travel arrangements and transit accommodation** are critical to ensure the timely, safe, and comfortable arrival of speakers. This Terms of Reference defines the requirements for engaging a service provider to deliver these services.

2. Objectives

The objectives of this ToR are to:

- Procure **reliable, efficient, and cost-effective air travel services** for invited speakers.
- Ensure **appropriate transit accommodation** for speakers with long layovers, overnight transits, or airline-mandated stopovers.
- Ensure all arrangements are accurate, timely, within the approved budget, and compliant with airline regulations, safety standards, and applicable laws.

3. Scope of Work

The Service Provider shall deliver the following services:

3.1 Airline Ticketing Services

- Coordinate with IGTL to confirm speaker travel details (names, routes, dates, preferred travel class).
- Book and issue **domestic and international airline tickets** based on approved itineraries.

- Ensure compliance with airline fare rules, ticket conditions, baggage allowances, and visa/transit requirements.
- Provide **electronic tickets (e-tickets)** and full itineraries promptly after approval.
- Manage ticket changes, rebooking, and cancellations when required, and advise IGTL on cost implications.

3.2 Transit Accommodation Services and Airport Transfer Coordination

❖ IGTL has **pre-identified the transit hotels** to be used for speakers requiring:

- Overnight layovers
- Long transit periods (generally exceeding 8 hours)
- Airline-mandated stopovers

❖ The Service Provider shall **coordinate airport pick-up and drop-off arrangements** between the transit airport and the designated hotels, including:

- Liaison with hotel transport services or licensed transport providers
- Scheduling transfers aligned with flight arrival and departure times
- Ensuring clear transfer instructions are provided to speakers in advance

❖ The Service Provider shall ensure that all transfers are **safe, reliable, timely, and compliant with local transport regulations**.

❖ Hotel booking confirmations and airport transfer details shall be communicated promptly to IGTL and the respective speakers.

3.3. General Requirements

- Maintain continuous communication with IGTL regarding all travel and transit arrangements.
- Provide immediate assistance in case of flight delays, cancellations, missed connections, or other travel disruptions.
- Ensure all services are delivered within the approved budget and agreed timeframe.
- Submit complete documentation, including airline tickets, hotel confirmations, transfer details, and invoices.

4. Deliverables

The Service Provider shall submit:

- **Air Travel and Transit Coordination Proposal**, including:
  - Proposed flight routes and airlines
  - Fares and ticket conditions
  - Identification of required transit accommodation
  - Airport transfer coordination plan
  - Issuance timelines
- **Confirmed airline tickets and transit accommodation arrangements** for all approved speakers.
- **Summary Report**, including:
  - List of tickets issued
  - Travel routes and dates
  - Transit hotel and transfer details

- o Total costs and fare conditions
- o Record of any changes made

(To be submitted at least 1 week before the conference)

Milestone	Deadline
Submission of initial proposal	Within 1 week from start date
Finalization and issuance of airline tickets	By 26 January 2026
Confirmation of transit accommodation & transfers	By 26 January 2026
Confirmation of all travel arrangements	By 28 January 2026
Conference dates	5–6 February 2026

5. Timeline

6. Budget and Resources

- The total budget shall include:
  - o Airfares, taxes, and surcharges
  - o Transit accommodation costs (where applicable)
  - o Airport transfer coordination and related logistics
  - o Service or booking fees
  - o Conditions related to ticket changes or cancellations
- The Service Provider shall submit a detailed and transparent cost breakdown, with justification for all expenses.
- IGTL shall provide:
  - o Speaker travel details and approvals
  - o Access to the Organizing Committee for coordination and confirmations

7. Roles and Responsibilities

Service Provider

- Book, issue, and manage airline tickets.
- Coordinate transit accommodation and airport transfers.
- Provide travel support and emergency assistance.
- Submit all required documentation, reports, and invoices.

IGTL Organizing Committee

- Provide speaker details and travel requirements.
- Approve itineraries, transit arrangements, and costs.
- Monitor implementation and compliance.

1.   Americo da Mata Lourenço Victorino

Outbound Journey	Return Journey
Luanda (NBJ) – Dili (DIL) **Flight 1: Luanda – Bali (via Dubai)** **Date:** Monday, 2 February 2026 **Airline:** Emirates **Total journey duration:** 21h 30 **Emirates EK794** • Departs: **17:50** – **NBJ Luanda (Dr. António Agostinho Neto International Airport)** • Arrives: **04:40 (+1)** – DXB Dubai • Flight duration: 7h 50 **Transit in Dubai:** 4h 30 (long wait) **Emirates EK398** • Departs: **09:10** – DXB Dubai • Arrives: **22:20** – DPS Bali (Denpasar) • Flight duration: 9h 10 **Arrival in Bali:** Tuesday, 3 February 2026 **Flight 2: Bali – Dili** **Date:** Wednesday, 4 February 2026 **Airline:** Aero Dili **Aero Dili 8G182** • Departs: **10:35** – DPS Bali (Denpasar) • Arrives: **13:30** – DIL Dili • Flight duration: 1h 55 **Extra Facilities:** **Extra-Leg Room Seat** **Checked Baggage Included**	**Dili (DIL) – Luanda (NBJ)** **Flight 1: Dili – Bali** **Date:** Sunday, 8 February 2026 **Airline: Citilink QG501** - Departs: **13:20** – DIL Dili - Arrives: **14:10** – DPS Bali (Denpasar) - Flight duration: 1h 50 **Flight 2: Bali – Luanda (via Dubai)** **Airline:** Emirates **Total journey duration:** 25h 35 **Emirates EK369** • Departs: **19:50** – DPS Bali (Denpasar) • Arrives: **01:10 (+1)** – DXB Dubai • Flight duration: 9h 20 **Transit in Dubai:** 8h 15 (long wait) **Emirates EK793** • Departs: **09:25** – DXB Dubai • Arrives: **14:25** – **NBJ Luanda (Dr. António Agostinho Neto International Airport)** • Flight duration: 8h 00 **Final Arrival in Luanda:** Monday, 9 February 2026 **Extra Facilities:** **Extra-Leg Room Seat** **Checked Baggage Included**
Transit Accommodation: **Novotel Bali Ngurah Rai Airport (**Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia) **Check-in Date:** Tuesday, 3 February 2026 **Check-out Date:** Wednesday, 4 February 2026	**Transit Accommodation:** Not required

2.   Jorge Manuel Ferreira de Carvalho

Outbound Journey	Return Journey
Lisbon (LIS) – Dili (DIL)	**Dili (DIL) – Lisbon (LIS)**
	Flight 3: Dili – Bali
Flight 1: Lisbon – Bali (via Dubai)	**Date:** Tuesday, 10 February 2026
	Airline: Citilink
Date: Sunday, 1 February 2026	• **Citilink QG501**
Airline: Emirates	• Departs: **12:55** – DIL Dili
Total journey duration: 18h 55	• Arrives: **14:00** – DPS Bali (Denpasar)
• **Emirates EK192**	• Flight duration: 2h 05
• Departs: **13:35** – LIS Lisbon	
• Arrives: **01:00 (+1)** – DXB Dubai	**Flight 4: Bali – Lisbon (via Dubai)**
• Flight duration: 7h 25	• **Date:** Tuesday, 10 February 2026
• **Transit in Dubai:** 2h 25	**Airline:** Emirates
• **Emirates EK368**	**Total journey duration:** 24h 10
• Departs: **03:25** – DXB Dubai	• **Emirates EK369**
• Arrives: **16:30** – DPS Bali (Denpasar)	• Departs: **19:50** – DPS Bali (Denpasar)
• Flight duration: 9h 05	• Arrives: **01:10 (+1)** – DXB Dubai
	• Flight duration: 9h 20
Arrival in Bali: Monday, 2 February 2026	• **Transit in Dubai:** 6h 15 (long wait)
	• **Emirates EK191**
Flight 2: Bali – Dili	• Departs: **07:25** – DXB Dubai
	• Arrives: **12:00** – LIS Lisbon
Date: Tuesday, 3 February 2026	• Flight duration: 8h 35
Airline: Aero Dili	
• **Aero Dili 8G182**	**Final Arrival in Lisbon:** Wednesday, 11 February 2026
• Departs: **10:35** – DPS Bali (Denpasar)	
• Arrives: **13:30** – DIL Dili	**Extra Facilities:**
• Flight duration: 1h 55	• **Extra-Leg Room Seat**
• **Arrival in Dili:** Tuesday, 3 February 2026	• **Checked Baggage Included**
Extra Facilities:	
• **Extra-Leg Room Seat**	
• **Checked Baggage Included**	
Transit Accommodation:	**Transit Accommodation:**
Novotel Bali Ngurah Rai Airport (Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia)	Not required
Check-in Date: Monday, 2 February 2026	
Check-out Date: Tuesday, 3 February 2026	

3.   Rudêncio Morais

Outbound Journey	Return Journey
Maputo (MPM) – Dili (DIL) **Departure:** Monday, 2 February 2026 **Arrival in Bali:** Tuesday, 3 February 2026 **Final Arrival in Dili:** Wednesday, 4 February 2026 **Total Journey Duration (MPM–DPS):** 20h 20 **Flight 1: Maputo – Bali (via Doha)** **Airline:** Qatar Airways **Qatar Airways QR1376** • Departs: **15:00** – MPM Maputo • Arrives: **00:05 (+1)** – DOH Doha (Hamad International) • Flight duration: 8h 05 **Transit in Doha:** 2h 45 **Qatar Airways QR962** • Departs: **02:50** – DOH Doha • Arrives: **17:20** – DPS Bali (Denpasar) • Flight duration: 9h 30 **Flight 2: Bali – Dili** **Date:** Wednesday, 4 February 2026 **Airline:** Aero Dili **Aero Dili 8G182** • Departs: **10:35** – DPS Bali (Denpasar) • Arrives: **13:30** – DIL Dili • Flight duration: 1h 55 **Extra Facilities:** **Extra-Leg Room Seat** **Checked Baggage Included**	**Dili (DIL) – Maputo (MPM)** **Departure:** Sunday, 8 February 2026 **Arrival:** Monday, 9 February 2026 **Total Journey Duration (DPS–MPM):** 19h 25 **Flight Details:** **Citilink QG501** • Departs: **13:20** – DIL Dili • Arrives: **14:10** – DPS Bali (Denpasar) • Flight duration: 1h 50 **Transit in Bali:** 4h 40 **Qatar Airways QR963** • Departs: **18:50** – DPS Bali • Arrives: **23:30** – DOH Doha (Hamad International) • Flight duration: 9h 40 **Transit in Doha:** 1h 55 **Qatar Airways QR1375** • Departs: **01:25 (+1)** – DOH Doha • Arrives: **08:15** – MPM Maputo • Flight duration: 7h 50 **Extra Facilities:** **Extra-Leg Room Seat** **Checked Baggage Included**
Transit Accommodation: **Novotel Bali Ngurah Rai Airport (**Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia) **Check-in Date:** Tuesday, 3 February 2026 **Check-out Date:** Wednesday, 4 February 2026	**Transit Accommodation:** Not required

4.   Benjamin P. Kear

Outbound Journey	Return Journey

Stockholm (ARN) – Dili (DIL)
Flight 1: Stockholm – Bali (via Dubai)
Date: Monday, 2 February 2026
Airline: Emirates
Total journey duration: 19h 00
• **Emirates EK158**
  • Departs: **14:30** – ARN Stockholm Arlanda
  • Arrives: **00:05 (+1)** – DXB Dubai
  • Flight duration: 6h 35
 	
• **Transit in Dubai:** 3h 20 (long wait)
 	
• **Emirates EK368**
  • Departs: **03:25** – DXB Dubai
  • Arrives: **16:30** – DPS Bali (Denpasar)
  • Flight duration: 9h 05
 	
Arrival in Bali: Tuesday, 3 February 2026
 	
Flight 2: Bali – Dili
Date: Wednesday, 4 February 2026
Airline: Aero Dili
• **Aero Dili 8G182**
  • Departs: **10:35** – DPS Bali (Denpasar)
  • Arrives: **13:30** – DIL Dili
  • Flight duration: 1h 55
 	
Extra Facilities:
• **Extra-Leg Room Seat**
• **Checked Baggage Included**
	# Dili (DIL) – Stockholm (ARN)
	Departure: Sunday, 8 February 2026
	
	Flight 1: Dili - Bali
	Airline: Citilink QG501
	• Departs: **13:20** – DIL Dili
	• Arrives: **14:10** – DPS Bali (Denpasar)
	• Flight duration: 1h 50
	
	Flight 2: Bali – Stockholm (via Dubai)
	Date: Sunday, 8 February 2026
	Airline: Emirates
	Total journey duration: 23h 50
	• **Emirates EK369**
	  • Departs: **19:50** – DPS Bali (Denpasar)
	  • Arrives: **01:10 (+1)** – DXB Dubai
	  • Flight duration: 9h 20
	
	• **Transit in Dubai:** 7h 10 (long wait)
	
	• **Emirates EK157**
	  • Departs: **08:20** – DXB Dubai
	  • Arrives: **12:40** – ARN Stockholm Arlanda
	  • Flight duration: 7h 20
	
	Final Arrival in Stockholm: Monday, 9 February 2026
	
	Extra Facilities:
	• **Extra-Leg Room Seat**
	• **Checked Baggage Included**

Transit Accommodation: **Novotel Bali Ngurah Rai Airport (**Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia) **Check-in Date:** Tuesday, 3 February 2026 **Check-out Date:** Wednesday, 4 February 2026	**Transit Accommodation:** Not required

5.   Francisco Valdir Silveira

Outbound Journey	Return Journey
Brasília (BSB) – Bali (DPS) **Flight 1: Brasília – São Paulo** **Date:** Sunday, 1 February 2026 **Airline:** LATAM Airlines • **LATAM Airlines LA3256** • Departs: **19:00** – BSB Brasília • Arrives: **20:55** – GRU São Paulo (Guarulhos) • Flight duration: 1h 55 **Flight 2: São Paulo – Doha** **Date:** Monday, 2 February 2026 **Airline:** Qatar Airways • **Qatar Airways QR774** • Departs: **01:10** – GRU São Paulo (Guarulhos) • Arrives: **20:40** – DOH Doha (Hamad International) • Flight duration: 13h 30 **Flight 3: Doha – Bali** **Date:** Tuesday, 3 February 2026 **Airline:** Qatar Airways • **Qatar Airways QR962** • Departs: **02:50** – DOH Doha (Hamad International) • Arrives: **17:20** – DPS Bali (Denpasar) • Flight duration: 9h 30 **Flight 4: Bali – Dili** **Date:** Wednesday, 4 February 2026 **Airline:** Aero Dili • **Aero Dili 8G182** • Departs: **10:35** – DPS Bali (Denpasar) • Arrives: **13:30** – DIL Dili • Flight duration: 1h 55 **Extra Facilities:** • **Extra-Leg Room Seat** • **Checked Baggage Included**	**Dili (DIL) – Brasília (BSB)** **Departure:** Sunday, 8 February 2026 **Arrival:** Monday, 9 February 2026 **Total Journey Duration:** 36h 45 **Flight Details:** • **Citilink QG501** • Departs: **13:20** – DIL Dili • Arrives: **14:10** – DPS Bali (Denpasar) • Flight duration: 1h 50 • Transit in Bali: 4h 40 (long wait) • **Qatar Airways QR963** • Departs: **18:50** – DPS Bali • Arrives: **23:30** – DOH Doha (Hamad International) • Flight duration: 9h 40 • Transit in Doha: 2h 00 • **Qatar Airways QR779** • Departs: **01:30 (+1)** – DOH Doha • Arrives: **10:40** – GRU São Paulo (Guarulhos) • Flight duration: 15h 10 • Transit in São Paulo: 1h 45 • **LATAM Airlines LA3265** (operated by LATAM Airlines) • Departs: **12:25** – GRU São Paulo (Guarulhos) • Arrives: **14:05** – BSB Brasília • Flight duration: 1h 40 **Extra Facilities:** • **Extra-Leg Room Seat** • **Checked Baggage Included**
Transit Accommodation: **Novotel Bali Ngurah Rai Airport (**Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia) **Check-in Date:** Tuesday, 3 February 2026 **Check-out Date:** Wednesday, 4 February 2026	**Transit Accommodation:** Not required

6. Ma Yongzheng

Outbound Journey	Return Journey

Bangkok (BKK) – Dili (DIL)
Flight 1: Bangkok – Bali
Date: Tuesday, 3 February 2026
Airline: Thai Airways
    • **Thai Airways TG439**
      • Departs: **12:35** – BKK Bangkok (Suvarnabhumi)
      • Arrives: **18:00** – DPS Bali (Denpasar)
      • Flight duration: 4h 25
 	
Arrival in Bali: Tuesday, 3 February 2026
 	
Flight 2: Bali – Dili
Date: Wednesday, 4 February 2026
Airline: Aero Dili
    • **Aero Dili 8G182**
      • Departs: **10:35** – DPS Bali (Denpasar)
      • Arrives: **13:30** – DIL Dili
      • Flight duration: 1h 55
 	
Arrival in Dili: Wednesday, 4 February 2026
 	
Extra Facilities:
    • **Extra-Leg Room Seat**
    • **Checked Baggage Included**
	Dili (DIL) – Bangkok (BKK)
	Flight 1: Dili – Bali
	Date: Saturday, 7 February 2026
	Airline: Aero Dili
	    • **Aero Dili 8G181**
	      • Departs: **09:00** – DIL Dili
	      • Arrives: **09:55** – DPS Bali (Denpasar)
	      • Flight duration: 1h 55
	
	Flight 2: Bali – Bangkok
	    • **Date:** Saturday, 7 February 2026
	Airline: Thai Airways
	    • **Thai Airways TG432**
	      • Departs: **16:10** – DPS Bali (Denpasar)
	      • Arrives: **19:25** – BKK Bangkok (Suvarnabhumi)
	      • Flight duration: 4h 15
	
	Final Arrival in Bangkok: Saturday, 7 February 2026
	Extra Facilities:
	    • **Extra-Leg Room Seat**
	    • **Checked Baggage Included**

Transit Accommodation: **Novotel Bali Ngurah Rai Airport (**Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia) **Check-in Date:** Tuesday, 3 February 2026 **Check-out Date:** Wednesday, 4 February 2026	**Transit Accommodation:** Not required

7.   David W. Haig

Outbound Journey	Return Journey

Perth (PER) – Dili (DIL)
Date: Thursday, 29 January 2026
Airline: Qantas (partly operated by Alliance Airlines)
Total journey duration: 26h 15
Flight Details:
• **Qantas QF848**
  • Departs: **11:35** – PER Perth
  • Arrives: **16:40** – DRW Darwin
  • Flight duration: 3h 35
• **Transit in Darwin:** 21h 10 (long wait)
• **Qantas QF351** (operated by Alliance Airlines)
  • Departs: **13:50 (+1)** – DRW Darwin
  • Arrives: **14:50** – DIL Dili
  • Flight duration: 1h 30
Arrival in Dili: Friday, 30 January 2026
 	
Extra Facilities:
• **Extra-Leg Room Seat**
• **Checked Baggage Included**
	Dili (DIL) – Perth (PER)
	Date: Saturday, 7 February 2026
	Airline: Qantas (operated by Alliance Airlines / Network Aviation)
	Total journey duration: 26h 00
	Flight Details:
	• **Qantas QF352** (operated by Alliance Airlines)
	  • Departs: **15:40** – DIL Dili
	  • Arrives: **17:35** – DRW Darwin
	  • Flight duration: 1h 25
	• **Transit in Darwin:** 20h 50 (long wait)
	• **Qantas QF1717** (operated by Network Aviation)
	  • Departs: **14:25 (+1)** – DRW Darwin
	  • Arrives: **16:40** – PER Perth
	  • Flight duration: 3h 45
	Final Arrival in Perth: Sunday, 8 February 2026
	
	Extra Facilities:
	• **Extra-Leg Room Seat**
	• **Checked Baggage Included**

Transit Accommodation: **Novotel Darwin Airport** 2 Henry Wrigley Dr, Darwin, 0812, Australia **Check-in Date:** Thursday, 29 January 2026 **Check-out Date:** Friday, 30 January 2026	**Transit Accommodation:** **Novotel Darwin Airport** 2 Henry Wrigley Dr, Darwin, 0812, Australia **Check-in Date:** Saturday, 7 February 2026 **Check-out Date:** Sunday, 8 February 2026

8. Manuel Gomes Correia

Outbound Journey	Return Journey

São Paulo (GRU) – Dili (DIL)
Date: Thursday, 29 January 2026
Airlines: Qatar Airways & Aero Dili
Total journey duration: 29h 05
Flight Details:
• **Qatar Airways QR780**
  • Departs: **20:25** – GRU São Paulo (Guarulhos)
  • Arrives: **15:55 (+1)** – DOH Doha (Hamad International)
  • Flight duration: 13h 30
• **Transit in Doha:** 1h 50
• **Qatar Airways QR964**
  • Departs: **17:45** – DOH Doha
  • Arrives: **08:15 (+1)** – DPS Bali (Denpasar)
  • Flight duration: 9h 30
• **Transit in Bali:** 2h 20
• **Aero Dili 8G182**
  • Departs: **10:35** – DPS Bali (Denpasar)
  • Arrives: **13:30** – DIL Dili
  • Flight duration: 1h 55
• **Arrival in Dili:** Saturday, 31 January 2026
 	
Extra Facilities:
• **Extra-Leg Room Seat**
• **Checked Baggage Included**
	Dili (DIL) – São Paulo (GRU)
	Date: Monday, 9 February 2026
	Airlines: Citilink & Qatar Airways
	Total journey duration: 33h 20
	Flight Details:
	• **Citilink QG501**
	  • Departs: **13:20** – DIL Dili
	  • Arrives: **14:10** – DPS Bali (Denpasar)
	  • Flight duration: 1h 50
	• **Transit in Bali:** 4h 40 (long layover)
	• **Qatar Airways QR963**
	  • Departs: **18:50** – DPS Bali
	  • Arrives: **23:30** – DOH Doha (Hamad International)
	  • Flight duration: 9h 40
	• **Transit in Doha:** 2h 00
	• **Qatar Airways QR779**
	  • Departs: **01:30 (+1)** – DOH Doha
	  • Arrives: **10:40** – GRU São Paulo (Guarulhos)
	  • Flight duration: 15h 10
	Final Arrival in São Paulo: Tuesday, 10 February 2026
	
	Extra Facilities:
	• **Extra-Leg Room Seat**
	• **Checked Baggage Included**

Transit Accommodation: **Not Required**	**Transit Accommodation:** **Not Required**

9.   Bayu Pranata

Outbound Journey	Return Journey
Jakarta (HLP) – Dili (DIL) **Date:** Tuesday, 3 February 2026 **Airlines:** Citilink **Total journey duration:** 3h 55 **Flight Details:** **Citilink QG196** • **Departs:** 07:40 – HLP Jakarta (Halim Perdanakusuma) • **Arrives:** 10:30 – DPS Bali (Denpasar) • **Flight duration:** 1h 50 **Transit in Bali:** Overnight stay **Citilink QG500** • **Departs:** 08:50 – DPS Bali (Denpasar) • **Arrives:** 11:55 – DIL Dili • **Flight duration:** 2h 05 **Arrival in Dili:** Wednesday, 4 February 2026 **Extra Facilities:** • **Checked Baggage Included**	**Dili (DIL) – Jakarta (CGK)** **Date:** Saturday, 7 February 2026 **Airlines:** Citilink **Total journey duration:** 6h 05 **Flight Details:** **Citilink QG501** • **Departs:** 12:55 – DIL Dili • **Arrives:** 14:00 – DPS Bali (Denpasar) • **Flight duration:** 2h 05 **Transit in Bali:** 2h 00 **Citilink QG661** • **Departs:** 16:00 – DPS Bali (Denpasar) • **Arrives:** 17:00 – CGK Jakarta (Soekarno–Hatta) • **Flight duration:** 2h 00 **Final Arrival in Jakarta:** Saturday, 7 February 2026 **Extra Facilities:** • **Checked Baggage Included**
Transit Accommodation: **Novotel Bali Ngurah Rai Airport (Jalan Raya Ngurah Rai, Tuban, Kuta, Bali, 80362, Indonesia)** **Check-in Date: Tuesday, 3 February 2026** **Check-out Date: Wednesday, 4 February 2026**	**Transit Accommodation:** **Not Required**